



# FACA 40<sup>th</sup> Annual Training Conference

*“Working Together for 40 Years! Helping People. Changing Lives”*

Aug. 12-13, 2020

## ***FACA 2020 Volunteer of the Year Award Guidelines***

### **Background**

FACA presents a Volunteer of the Year Award each year to recognize distinguished and outstanding individuals, organizations or businesses whose voluntary service or contributions have had a significant impact on Florida’s citizens with low-income and the communities in which they live.

### **Eligibility Criteria**

Nominations will be accepted from FACA’s member agencies for individuals, organizations or businesses that have made voluntary contributions of time and resources to assist the community action network. These contributions must help solve increasing agency needs for resource availability, including funding, personnel, materials and services.

### **Nomination Procedures**

Individuals, organizations and businesses will compete on the same level. The period of eligibility is the immediate past CSBG fiscal year. Candidates will be judged on:

- Volunteer work and contributions to the Florida CAA network;
- Quality, quantity and impact of the contribution;
- Advocacy of the agency contributions in the community; and
- Letter of Support

Please adhere to the nomination procedures to ensure the candidates’ eligibility. A committee will review nominations. The nomination packet must include the official nomination form, narrative, and letter(s) of support. If your nominee is selected, the Florida Association for Community Action will request that you provide a three-minute videotape featuring your award nominee which will be presented during the FACA 38th Annual Training Conference.

### **Selection Process**

The CAA Executive Director of the award recipient will be notified by the FACA Awards Committee Chair prior to the Conference and the Award will be presented during the Conference. Nominations must be received by **Friday, July 31** to be considered. The Nominating Agency will be requested to invite the award winner to attend the ceremony and provide travel.

40th Anniversary



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## FACA 2020 Volunteer of Year Award

### NOMINATION FORM

This official nomination form, narrative, and the letter(s) of support must be  
Typed and received electronically via [admin@faca.org](mailto:admin@faca.org) by **Friday, July 31**.

Name of Nominee: \_\_\_\_\_

Name/Title of Nominator: \_\_\_\_\_

Agency Name: \_\_\_\_\_

Agency Executive Director: \_\_\_\_\_

Agency Address: \_\_\_\_\_

Agency City, State, Zip: \_\_\_\_\_

Agency Phone: \_\_\_\_\_ Fax: \_\_\_\_\_ Email: \_\_\_\_\_

# ANNUAL CONFERENCE

Questions regarding proposal submission may be emailed to [admin@faca.org](mailto:admin@faca.org).

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