



FACA 40th Annual Training Conference

"Working Together for 40 Years! Helping People. Changing Lives"

Aug. 12-13, 2020

FACA 2020 Agency of the Year Award Guidelines

Background

The Community Action Agency of the Year Award was established by the Association, to recognize and honor achievements by the Community Action Agency (CAA) which fostered the mission of community action through assisting the greatest number of families and individuals to achieve economic independence and self-sufficiency within their communities. This award also recognizes local advocacy efforts, community participation, partnerships and collaborations formed by the agency to assist citizens with low-incomes in their journey to economic security and self-sufficiency as well as the agency's efforts to achieve organizational excellence and represent the best practices within the network. The Community Action Agency of the Year Award should represent what Community Action is all about: "Helping people and changing lives". Community Action Agencies have been honoring "Achievers" by opening doors and leading the way from poverty to economic independence since 1964. Every CAA has success stories of program participants and with this award the Association seeks to honor those agencies that have turned hope into reality for those citizens with low-incomes.

Eligibility Criteria:

FACA's CAA of the Year Award is the Association's signature award and will only be designated to CAAs achieving excellence in organizational performance. To be eligible Agencies nominated must be a current member of FACA in good standing. The CAA must also be able to clearly demonstrate the following:

1. How one or more of the Agency's programs works to improve self-sufficiency; agency must be able to specifically demonstrate program's outcomes and impact on community and/or customers;
2. The Agency's implementation of ROMA and ongoing active incorporation of ROMA into the organization;
3. The Agency's ability to leverage resources by establishing strategic partnerships that support the goal of self-sufficiency for low-income individuals and families;
4. 100% compliance with CSBG Organizational Standards with a letter from DEO as supporting evidence;
5. Evidence of no material weaknesses or unresolved audit or monitoring findings with appropriate official supporting evidence from auditing and monitoring agencies as supporting documentation.

Nomination Procedure:

FACA members may nominate an agency by submitting the following: 1) An official nomination form (attached); 2) A narrative demonstrating the nominee's eligibility for this award; 3) Supporting material (e.g., press clippings, articles, letters, or photos) (Limit 10 pages).

Selection Process:

The committee will review nominations and judge each entry. The complete nomination packet which must include the official nomination form, narrative, and letter of support should not exceed 20 pages and must be sequentially numbered. If selected, **FACA may request a three-minute video** featuring the agency which may be presented during the FACA 2020 Annual Conference.



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NOMINATION FORM

This official nomination form, narrative, and the letter(s) of support must be
Typed and received electronically via admin@faca.org by **Friday, July 31**.

Name of Nominee: _____

Name/Title of Nominator: _____

Agency Name: _____

Agency Executive Director: _____

Agency Address: _____

Agency City, State, Zip: _____

Agency Phone: _____ Fax: _____ Email: _____

ANNUAL CONFERENCE

Questions regarding proposal submission may be emailed to admin@faca.org.

40th Anniversary