



Florida Association for Community Action (FACA), Inc.

FACA 33rd Annual Training Conference

May 7-10, 2013 ♦ Hilton Miami Downtown ♦ Miami, FL

FACA Volunteer of the Year Award Information

Background

Each year FACA presents a Volunteer of the Year Award to recognize distinguished and outstanding individuals, organizations or businesses whose voluntary service or contributions have had a significant impact on Florida's low-income citizens and the communities in which they live.

Eligibility

Nominations will be accepted from FACA members for individuals, organizations or businesses that have made voluntary contributions of time and resources to assist the community action network. These contributions must help solve increasing agency needs for resource availability, including funding, personnel, materials and services.

Criteria and Selection Process

Individuals, organizations and businesses will compete on the same level. The period of eligibility is the immediate past CSBG fiscal year. Candidates will be judged on:

- Volunteer work and contributions to the Florida CAA network; (25 points maximum)
- Quality, quantity and impact of the contribution; and (25 points maximum)
- Advocacy of the agency contributions in the community. (25 points maximum)

A committee will review nominations and judge each entry based on the candidate's contribution and the application's conciseness and completeness using a 100 point scoring scale. Five (5) points will be given for the submission of the attached **Nomination Form**; a maximum of twenty (20) points will be awarded for the **Letter of Support**. Therefore, each agency should make a comprehensive, clear and succinct case for their nomination(s). There is no limit to the number of entries that can be submitted. Photocopies of this Nomination Form will be accepted.

Submission Deadline

Entries must be **received by FACA no later than April 19, 2013** to be considered. For any further assistance, contact the FACA office at (850) 224-4774.

Award Presentation

The Volunteer of the Year Award will be presented at FACA's Annual Conference. The award winner or a person representing the individual, business or organization will be invited to attend the ceremony. *The Nominating Agency must provide travel for the Award recipient.*





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NOMINATION FORM

Nomination form, narrative, and the letter(s) of support must be
typed and received by Friday, April 19, 2013

Name of Nominee: _____

Nominated by: _____

Title of Nominator: _____

Agency: _____

Address: _____

City, State, Zip: _____

Phone: _____ Fax: _____

Email: _____

Send nominations to:

Florida Association for Community Action (FACA), Inc.

2013 FACA Volunteer of the Year Award

325 John Knox Rd., Bldg. F-210

Tallahassee, FL 32303

