



Florida Association for Community Action (FACA), Inc.

FACA 34th Annual Training Conference

May 13-16, 2014 ♦ Rosen Plaza Hotel ♦ Orlando, Florida

Florida Community Action Agency of the Year Award Information

The Community Action Agency of the Year Award was established by the Florida Association for Community Action (FACA), Inc. to recognize and honor achievements by the Community Action Agency (CAA) which fostered the mission of community action through assisting the greatest number of families and individuals to achieve economic independence and self-sufficiency within their communities. This award also recognizes local advocacy efforts, community participation, partnerships and collaborations formed by the agency to assist low-income citizens in their journey to economic security and self-sufficiency as well as the agency's efforts to achieve organizational excellence and represent the best practices within the network.

The Community Action Agency of the Year Award should represent what Community Action is all about: "*Helping people and changing lives*". Community Action Agencies have been honoring "Achievers" by opening doors and leading the way from poverty to economic independence since 1964. Every CAA has success stories of program participants and with this award the Association seeks to honor those agencies that have turned hope into reality for low-income citizens.

Eligibility Criteria: The Community Action Agency nominated must be a member of FACA and can:

- Demonstrate outcomes which reflect how program participants have changed their lives and achieved economic self-sufficiency with the assistance of the Community Action Agency; **(10 point maximum)**
- Demonstrate outcomes reflecting its contributions to improving the community for its low-income citizens through Advocacy at the local, state and national levels **(5 points)** ; Collaborations and Partnerships **(5 points)** ; Community Involvement and Public Service **(5 points)**, or some other vehicle **(5 points)** ;
- Demonstrate the Agency's efforts toward maximum feasible participation thru employment of its' low-income clients; **(5 points)**
- Demonstrate organizational effectiveness thru clear evidence of ROMA implementation, i.e., an integrated management information system **(5 points)** ; common client intake **(5 points)**; agency use of Logic Models and outcome scales **(5 points)** ; agency self studies and community needs assessments in the past two (2) years **(5 points)** ;
- Demonstrate agency engagement in strategic planning and succession planning; **(10 point maximum)**
- Demonstrate evidence of annual Audits and State Monitoring with no material findings for the past three (3) years **(15 points)**.

Nomination Procedure: FACA members may nominate an agency by submitting the following:

- An official nomination form; **(5 points)**
- A narrative demonstrating the nominee's eligibility for this award; **(5 points)**
- Supporting material (e.g., press clippings, articles, letters, or photos) **(Limit 50 pages) (10 point maximum)**

Please adhere to the nomination procedures to ensure eligibility. A committee will review nominations and judge each entry using a **100 point scoring scale**. The complete nomination packet which must include the official nomination form, narrative, and letter of support should not exceed 100 pages and must be sequentially numbered. If selected, FACA will request a three-minute video featuring your agency which will be presented during the FACA 2014 Annual Conference.

Selection and Submission Deadline The Executive Director of the CAA Award recipient will be notified before the Conference. The Award will be presented during the Conference and nominations must be received by **April 18, 2014** to be considered.



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NOMINATION FORM

The complete nomination packet which must include the official nomination form, narrative, and letter of support should not exceed 100 pages and must be sequentially numbered.

Three (3) copies of the Nomination form, narrative, letter(s) of support and other support material must be electronically prepared and received by Friday, April 18, 2014

Name of Nominee: _____

Nominated by: _____

Title of Nominator: _____

Agency: _____

Address: _____

City, State, Zip: _____

Phone: _____ Fax: _____

Email: _____

Send nominations to:

Florida Association for Community Action (FACA), Inc.
FACA 2014 FL Community Action Agency of the Year Award
325 John Knox Rd., Bldg. F-210
Tallahassee, FL 32303