

# FACA 37<sup>th</sup> Annual Training Conference

## Call for Conference Presentation Proposals

### “We Are Community Action: Changing Lives through Excellence”

May 9-12, 2017

Omni Jacksonville Hotel 245 Water Street Jacksonville, FL 32202

FLORIDA ASSOCIATION FOR COMMUNITY ACTION (FACA), INC.

FACA is excited to release this invitation to submit *Presentation Proposals* for the 37th Annual FACA Training Conference to be held in Jacksonville, Florida at the Omni Jacksonville Hotel, May 9-12, 2016.

FACA is soliciting proposals that will provide training workshops and seminars to enhance overall performance and staff competencies related to the following areas of excellence in Community Action Agency organizational management and performance.

\*Excellence in Board Governance and Oversight (Assessing Risk, Enhancing Agency Capacity, Board Roles and Responsibilities, Strategic Planning, Succession Planning)

\*Excellence in Program Implementation (CSBG, LIHEAP, Weatherization, Head Start Performance Standards)

\*Excellence in Performance Management (ROMA Next Generation, Organizational Standards, State and Federal Accountability Measures, CSBG Theory of Change, Financial Management, Community Needs Assessments, Effective Leadership, Human Resource Management, Case Management)

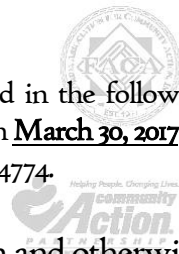
\*Excellence in Data Analysis and Data Management (Information Survey (IS) Report, FOCAS Reports, Analyzing and Utilizing Data Effectively)

\*Excellence in Customer Service (Conflict Resolution, Communication, Enhancing Customer Satisfaction, etc.)

Please share this *Call for Conference Presentation Proposals* with any staff, individual, group, agency or organization whom you would recommend making a presentation. Submission information will also be available on the FACA website at [www.faca.org](http://www.faca.org).

To be considered, Presentation Proposals must be electronically submitted as instructed in the following *Procedures* no later than **March 1, 2017**. Presenters will be notified of acceptance no later than **March 30, 2017**. If you have any additional questions or need more information, please contact us at (850)224-4774.

Conference Presentation Proposals must include the following information and otherwise will not be considered. (*Sessions will generally be limited to 1.5 hours!*)



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- A. A photo and brief bio of the presenter(s) to include educational background and pertinent experience.
- B. The Title of the presentation that clearly and concisely relates to the content.
- C. A suggested list of Who Should Attend as well as desired session length.
- D. A short outline that can be used as an agenda for the session.
- E. A concise description of the presentation expected outcomes and/or learning objectives.
- E. A fifty (50) word maximum presentation abstract for use in the conference program. FACA retains the right to edit and/or rewrite the description.
- F. A list of any anticipated A/V needs from FACA for your presentation.
- G. The preferred time of the presentation and if the workshop can be repeated.

Please note that Workshop Presentations should be designed for one and one-half hour (1.5hr) segments or multiples.

A combined total of twenty-four (24) Workshop Presentations will be selected for Thursday slots.

Two (2) Pre-Conference intensive (all day) trainings will be selected by FACA for presentation on Tuesday.

Be advised that Proposals submitted that do not follow these guidelines will not be selected for consideration.

***We look forward to receiving your proposals and thank you for your interest and support of the FACA 37th Annual Training Conference!***

