



Florida Association for Community Action (FACA), Inc.

## FACA 31<sup>st</sup> ANNUAL TRAINING CONFERENCE

May 10-13, 2011 ♦ Rosen Plaza Hotel ♦ Orlando, Florida

### Florida Community Action Agency of the Year Award Information

The Community Action Agency of the Year Award was established by the Florida Association for Community Action (FACA), Inc. to recognize and honor achievements by the Community Action Agency (CAA) which fostered the mission of community action through assisting the greatest number of families and individuals to achieve economic independence and self-sufficiency within their communities. This award also recognizes local advocacy efforts, community participation, partnerships and collaborations formed by the agency to assist low-income citizens in their journey to self-sufficiency as well as the agency's efforts to achieve organizational excellence and represent the best practices within the network.

The Community Action Agency of the Year Award should represent what Community Action is all about: *"Helping people and changing lives"*. Community Action Agencies have been honoring "Achievers" by opening doors and leading the way from poverty to economic independence since 1964. Every CAA has success stories of program participants and with this award: the Association seeks to honor those agencies that have turned hope into reality for low-income citizens.

**Eligibility Criteria:** The Community Action Agency nominated must be a member of FACA and can:

- Demonstrate outcomes which reflect how program participants have changed their lives and achieved economic self-sufficiency with the assistance of the Community Action Agency;
- Demonstrate outcomes reflecting its contributions to improving the community for its low-income citizens through advocacy at the local, state and national levels; collaborations and partnerships; community involvement and public service, or some other vehicle;
- Demonstrate the Agency's efforts toward maximum feasible participation thru employment of its' low-income clients;
- Demonstrate organizational effectiveness thru clear evidence of ROMA implementation, i.e., an integrated management information system; common client intake; agency use of Logic Models and outcome scales; agency self studies and community needs assessments in the past two (2) years;
- Demonstrate agency engagement in strategic planning and succession planning;
- Demonstrate evidence of annual Audits and State Monitoring with no material findings for the past three (3) years.

**Nomination Procedure:** FACA members may nominate an agency by submitting the following:

- An Official nomination form;
- A narrative of no more than two pages demonstrating the nominee's eligibility for this award;
- Supporting material (e.g., press clippings, articles, letters, or photos)

Please adhere to the nomination guidelines to ensure the candidate's eligibility. The nomination packet must include the official nomination form, narrative, and letter of support. If your nominee is selected, the Florida Association for Community Action will request that you provide a three-minute videotape featuring your award nominee which will be presented during the 2011 FACA Annual Conference in Orlando, Florida.

**Selection and Submission Deadline:** The Executive Director of the Community Action Agency award recipient will be notified before the Conference. The Award will be presented during the Conference and nominations must be received by **April 27, 2011** to be considered.



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#### NOMINATION FORM

*Nomination form, narrative, and the letter(s) of support must be  
typed and received by Wednesday, April 27, 2011*

Name of Nominee: \_\_\_\_\_

Nominated by: \_\_\_\_\_

Title of Nominator: \_\_\_\_\_

Agency: \_\_\_\_\_

Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Phone: \_\_\_\_\_ Fax: \_\_\_\_\_

Email: \_\_\_\_\_

**Send nominations to:**

Florida Association for Community Action (FACA), Inc.  
2011 Florida Community Action Agency of the Year Award  
820 E. Park Avenue, Bldg. E-200  
Tallahassee, FL 32301